

Agenda item:	3.
Date of meeting:	01 April 2026
Report to the:	Trust Board
Title of report:	Establishment
Report author:	Sarah Feal, Company Secretary
Executive sponsor:	Rachel Hawkins, Director of Corporate Affairs
Recommendation:	Approve

Assurance level:	<p>Substantial <input checked="" type="checkbox"/></p> <p>Reasonable <input type="checkbox"/></p> <p>Partial <input type="checkbox"/></p> <p>Minimal <input type="checkbox"/></p>
Rationale:	The Transaction has received ministerial approval.

1.0 Executive Summary

- 1.1 This report presents a series of regulatory requirements and organisational processes for the Trust Board's consideration. It includes the adoption of the Governance Manual, confirmation of the harmonised day-one policies, and formal notification that our Transaction has received approval from NHS England and the Department of Health and Social Care. The Trust Board is asked to note these developments and agree the actions outlined.

2.0 How the report supports tackling Health Inequalities

- 2.1 This is not explicitly covered in this report.

3.0 Links to Board Assurance Framework / Trust Risk and Issue Registers

- 3.1 3655: There is a risk that the non-executive and executive and wider senior leadership capacity and expertise required to deliver the transaction to support the move to a new / single organisation, will result in failure to deliver the current quality, operational, workforce and financial performance and plans.

4.0 Legal and Regulatory requirements

- 4.1 National Health Service Act 2006

5.0 Previous consideration by Committee or Executive

- 5.1 18 March 2026, Group Trust Board

6.0 Report

- 6.1 On 20 March 2026, the Department of Health and Social Care confirmed they were content to make an order to dissolve Cambridgeshire Community Services NHS Trust.
- 6.2 On 24 March 2026, NHS England made two orders: one to dissolve Cambridgeshire Community Services NHS Trust, and two, to transfer the staff, property, services and liabilities of to Norfolk Community Health and Care NHS Trust. These come into force on 1 April 2026.
- 6.3 The final Establishment Order of Norfolk Community Health and Care NHS Trust were then amended to change the name to NHS East of England Community Health and Care NHS Trust.
- 6.4 A Care Quality Commission Statement of Purpose is a legally required document that every registered health or social care provider in England must create and keep up to date. It explains clearly who the Trust is, what it does, and how it delivers regulated care services.
- 6.5 The Governance Manual is a collection of key documents that set out how the Trust is run, including how decisions are made, and how accountability is maintained. It forms part of the regulatory and organisational framework under which the Trust operates. The document contains the following:
- Standing Orders (how the Board and committees conduct their business)
 - Scheme of Reservation and Delegation (what decisions are reserved for the Board and what is delegated)
 - Standing Financial Instructions (financial governance rules)
 - Audit arrangements (anti-fraud functions and managing conflicts of interest)
- 6.6 On 17 March 2026, the Group Executive Team formally ratified a set of harmonised policies developed to ensure alignment across the two Trusts for day one. Prior to ratification, these policies underwent review and approval through the appropriate governance forums within the Trusts.
- 6.7 The Trust Board is asked to:
- **Note** the Letter of Authorisation
 - **Note** the three Orders
 - **Approve** the Care Quality Commission Statement of Purpose
 - **Adopt** the Governance Manual
 - **Adopt** the day one policies
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Appendices

Appendix 3.1: Letter of Authorisation

Appendix 3.2: The Cambridgeshire Community Services National Health Service Trust (Dissolution) Order 2026

Appendix 3.3: The Cambridgeshire Community Services National Health Service Trust (Transfer of Staff, Property, Services and Liabilities to Norfolk Community Health and care National Health Service Trust) Order 2026

Appendix 3.4: The Norfolk Community Health and Care National Health Service Trust (Establishment) (Amendment) Order 2026

Appendix 3.5: Care Quality Commission Statement of Purpose

Appendix 3.6: Governance Manual

Appendix 3.7: Day one policy list