

## Group Trust Board Meeting in Public

**Date:** Wednesday, 16 July 2025

**Time:** 13:00 to 15:50

**Location:** King's House, 245 Ampthill Road, Bedford MK42 9AZ

### Members:

Lynda Thomas, Group Chair (Chair)  
Sarah Buchan, Chief Information Officer  
Laura Clear, Director of Strategy and Transformation  
David Crawford, Non-Executive Director  
Anna Gill, Non-Executive Director  
Kate Howard, Chief Nursing and Allied Health Professional Officer  
Dr Caroline Kavanagh, Chief Medical Officer  
John Kennedy, Non-Executive Director  
Graham Nice, Non-Executive Director  
Anita Pisani, Chief People Officer and Deputy Chief Executive  
Matthew Winn, Chief Executive Officer  
Njoki Yaxley, Non-Executive Director

### In Attendance:

Vicky Brooke, Associate Director of Marketing, Communications and Engagement  
Sarah Feal, Company Secretary and Freedom to Speak Up Guardian  
Lea Fountain, Associate Director of Communications  
Mark Robbins, Director of Finance and Resources (CCS)  
Jade Schiebler, Interim Director of Finance (NCHC)

### Apologies:

Rachel Hawkins, Director of Corporate Affairs

## Agenda

No.	Time	Mins	Agenda Item	Decision	Enclosure	Lead
Patient Story						
-	13:00	(30)	Patient Story (CCS) Pulmonary Rehabilitation Programme	Discuss	Verbal	Chief Nursing and Allied Health Professional Officer
Opening Actions						
1.	13:30	(5)	Welcome and apologies	-	Verbal	Chair
2.	-		Disclosure of interests • Register of Interests	Approve	Report	Chair
3.	13:35	(5)	Minutes of the previous meeting <b>21-05-2025</b> and matters arising	Approve	Report	Chair
4.	-		Review of action tracker	Approve	Report	Company Secretary
Reports						
5.	13:40	(5)	Chair's Update	Discuss	Verbal	Group Chair
6.	13:45	(10)	Chief Executive's Report • Quality Account	Note	Report	Chief Executive Officer
Part A - Assurance on current Quality, Finance, Workforce and Performance Issues						
7.	13:55	(30)	Group Integrated Governance and Performance Report • Service Assurance Committee(s) Key matters • Balanced Scorecards • Themes	Approve	Report	Executive team
8.	14:25	(10)	Learning from Deaths Q4 Report(s)	Note	Report	Chief Medical Officer
Key matters and escalations (when required) from committees						
9.	14:35	(5)	Quality	Note	Report	Committee Chair

10.	14:40	(5)	Finance and Infrastructure	Note	Report	Committee Chair
11.	14:45	(5)	Audit and Risk	Note	Report	Committee Chair
12.	14:50	(5)	Charitable Funds	Note	Report	Committee Chair
13.	14.55	(5)	People Participation & Equalities	Note	Report	Committee Chair
Break (10 minutes)						
Part B - Strategy – Looking Forward						
14.	15:10	(20)	Group Strategy / Building Trust Programme – Future Focus	Note	Report	Chief Executive Officer / Director of Strategy and Transformation
Assurance and Compliance						
15.	15:30	(10)	Group Board Assurance Framework	Approve	Report	Company Secretary
Other						
16.	15:40	(5)	Questions from stakeholders	Discuss	Verbal	Chair
Closing Actions						
17.	15:45	(5)	Any Other Business	-	Verbal	Chair
Date of next meeting: 24 September 2025 - Units 7-8 Meadow Park, Meadow Lane, St Ives PE27 4LG						
Close						