

Group Trust Board Meeting in Public

Date: Wednesday, 24 September 2025

Time: 13:00 to 15:40

Location: Units 7-8 Meadow Park, Meadow Lane, St Ives PE27 4LG

Members:

Lynda Thomas	Group Chair
Charlotte Black	Associate Non-Executive Director
Sarah Buchan	Chief Information Officer
Laura Clear	Director of Strategy and Transformation
David Crawford	Non-Executive Director
Anna Gill	Non-Executive Director
Rachel Hawkins	Director of Corporate Affairs
Kate Howard	Chief Nursing and Allied Health Professional Officer
Dr Caroline Kavanagh	Chief Medical Officer
John Kennedy	Non-Executive Director
Angela Moodie	Chief Finance and Resources Officer
Graham Nice	Non-Executive Director
Anita Pisani	Chief People Officer and Deputy Chief Executive
Mani Sharma	Non-Executive Director
Matthew Winn	Chief Executive Officer
Njoki Yaxley	Non-Executive Director

In Attendance:

Vicky Brooke, Associate Director of Marketing, Communications and Engagement

Sarah Feal, Company Secretary and Freedom to Speak Up Guardian

Lea Fountain, Associate Director of Communications

Apologies:

Agenda

No.	Time	Mins	Agenda Item	Decision	Enclosure	Lead
Patient Story						
-	13:00	(30)	Patient Story (CCS)	Discuss	Verbal	Chief Nursing and Allied Health Professional Officer
Opening Actions						
1.	13:30	(5)	Welcome and apologies	-	Verbal	Chair
2.	-		Disclosure of interests <ul style="list-style-type: none"> • Register of Interests 	Approve	Report	Chair
3.	13:35	(5)	Minutes of the previous meeting 16-07-2025 and matters arising	Approve	Report	Chair
4.	-		Review of action tracker	Approve	Report	Company Secretary
Reports						
5.	13:40	(5)	Chair's Update	Discuss	Verbal	Group Chair
6.	13:45	(10)	Chief Executive's Report <ul style="list-style-type: none"> • Winter Planning Assurance Statement • Group Governance Manual (six-month review) 	Note	Report	Chief Executive Officer
Part A - Assurance on current Quality, Finance, Workforce and Performance Issues						
7.	13:55	(30)	Group Integrated Governance and Performance Report <ul style="list-style-type: none"> • Service Assurance Committee(s) Key matters • Balanced Scorecards • Themes 	Approve	Report	Executive team
8.	14:25	(10)	Learning from Deaths Q1 (2025-26) Report	Note	Report	Chief Medical Officer

Key matters and escalations (when required) from committees						
9.	14:35	(5)	Quality	Note	Report	Committee Chair
10.	14:40	(5)	Finance and Infrastructure	Note	Report	Committee Chair
11.	14:45	(5)	Audit & Risk	Note	Report	Committee Chair
Break (10 minutes)						
Part B - Strategy – Looking Forward						
12.	15:00	(20)	Draft Green Plan	Approve	Report	Chief Finance and Resources Officer
Assurance and Compliance						
13.	15:20	(10)	Group Board Assurance Framework	Approve	Report	Director of Corporate Affairs
Other						
14.	15:30	(5)	Questions from stakeholders	Discuss	Verbal	Chair
Closing Actions						
15.	15:35	(5)	Any Other Business	-	Verbal	Chair
Date of next meeting: 19 November 2025 – Woodlands House, Norwich, NR2 3TY						
Close						