

Norfolk Community Health and Care NHS Trust – Trust Board Action Log – arising from previous Board meetings

Ref	Item	Action	Lead	Raised	Deadline	Update
25/04	Chief Executive's Report	Carolyn Fowler to keep the Board informed on progress with the Trust's actions in response to the Norfolk Safeguarding Adults Board report.	Carolyn	15.01.25	19.03.25	14-05-2025: recommend closure, this has been updated in the service assurance committee in May 2025 and will be escalated to the Group Trust Board if needed. The Trust is reviewing how it supports its staff in relation to experiencing violence at work and several actions have been taken and this continues to be developed.
25/04	Chief Executive's Report	Matthew Winn to include relevant system activities that are reported to the ICB into the Integrated Analysis Report.	Matthew	15.01.25	19.03.25	14-05-2025: recommend closure, this will be included from July 2025 onwards.
25/06	Section 75 Contract	Rob Mack to describe in writing the proposed role of the NED link with Norfolk County Council to support the vision in relation to the Section 75 Contract.	Rob	15.01.25	19.03.25	14-05-2025: recommend closure, no further action required at this stage. Link role not required.
24/69	Strategy Implementation Progress Report	Executive to ensure that the Strategy Implementation progress report and Board Assurance Framework are appropriately aligned.	Laura	13.11.24	May 2025	14-05-2025: recommend closure, as the strategy and subsequent annual plan are developed in the group model, we are ensuring that it aligns with the Board Assurance Framework. The next Strategy Implementation progress

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						report in May will include cross-references to key risks. The Executive has updated the BAF considering the strategy update.
24/69	Strategy Implementation Progress Report	Laura to build in the productivity elements into the 2025/26 programme.	Laura	13.11.24	May 2025	14-05-2025: recommend closure, productivity measures will be developed with the Business Intelligence teams. This is in hand.
24/59	Emergency Preparedness, Resilience and Response Annual Assurance Report	Progress to be overseen by the Executive and reviewed in committee and updated at a future Board meeting.	Rob	11.09.24	19.03.25	EPRR progress has been overseen by the Executive and in committee and a progress report will come to Board in March 2025.