

Norfolk Community Health and Care NHS Trust Trust Board Annual General Meeting

Date: Wednesday, 24 September 2025

Time: 15:45 to 16:10

Location: Units 7-8 Meadow Park, Meadow Lane, St Ives PE27 4LG

Members:

Lynda Thomas, Group Chair (Chair)
Charlotte Black, Associate Non-Executive Director
Sarah Buchan, Chief Information Officer
Laura Clear, Director of Strategy and Transformation
Rachel Hawkins, Director of Corporate Affairs
Kate Howard, Chief Nursing and Allied Health Professional Officer
Dr Caroline Kavanagh, Chief Medical Officer
John Kennedy, Non-Executive Director
Angela Moodie, Chief Finance and Resources Officer
Graham Nice, Non-Executive Director (Senior Independent Director)
Mani Sharma, Non-Executive Director
Anita Pisani, Chief People Officer and Deputy Chief Executive
Matthew Winn, Chief Executive Officer
Njoki Yaxley, Non-Executive Director

In Attendance:

Sarah Feal, Company Secretary and Freedom to Speak Up Guardian
Anna Gill, Non-Executive Director

Apologies:

David Crawford, Non-Executive Director

Minutes

1.0	Welcome and apologies
1.1	The Chair welcomed all to the meeting and apologies were noted for David Crawford, Non-Executive Director.
2.0	Annual Report and Accounts for 2024-25
2.1	<p>The board members discussed and formally approved the annual report and accounts for Norfolk Community Health and Care NHS Trust, confirming the financial and operational results for the year and closing the meeting with agreement from all present.</p> <p>The Chief Executive outlined key operational achievements, including the development of new services, workforce initiatives, and the opening of a new therapy rehabilitation unit, as well as ongoing strategic partnerships with Norfolk County Council and Suffolk. The ongoing challenges were discussed such as increased referrals, higher clinical activity, longer waiting times, and staff sickness rates, as well as improvements in wheelchair services and persistent issues in children’s neurodevelopmental services.</p> <p>The Chief Finance and Resources Officer presented the Trust’s financial results, reporting a £1.6 million surplus, revenue growth to over £178 million, and delivery of £8.4 million in efficiencies, with 40% of savings on a permanent basis.</p> <p>The Trust Board approved the Annual report and Accounts 2024-25.</p>
3.0	Questions from the audience
3.1	<p>A question was raised about the mutually agreed resignation scheme, and it was explained that around 20 staff are leaving across both Trusts. The scheme is targeted at infrastructure roles, and financial benefits will be realised mainly from 2026-27.</p> <p>Due to technical issues with the online platform on the day, it was agreed to submit questions to the Group Chair or Chief Executive for an email response.</p> <p>The meeting closed at 16:10.</p>
-	Date, time and location of next meeting
-	The next meeting will be held on 19 November 2025, 10:30, Norwich NR2 3TY