

Group Trust Board Meeting in Public

Status Key			
RED	Past Completed Date	GREEN	Completed
AMBER	Ongoing	White	Not yet due

Meeting Date	Agenda Item	Action No	Action Detail	Executive Responsible	Target Due Date	Comments/Outcome	Status	Date Closed
21/05/2025	Patient Story	1	To review the challenges (waiting times, referral process and resources) for specialist psychological support	Chief Nursing and Allied Health Professional Officer	24/09/2025	I have a visit to the service on the 24th of July, to understand the service, the current psychology provision, and any gaps. Feedback / recommendations will then be provided to the relevant leads / Service Assurance Committee to identify next steps.	AMBER	
21/05/2025	Update on the Group People Priorities 2025-26	2	To update the Shared People Priorities language 'national Purple Flag process' so it is widely understood	Chief People Officer and Deputy Chief Executive	16/07/2025	The language has been revised.	GREEN	16/07/2025
21/05/2025	Update on the Group People Priorities 2025-26	3	To review the shared priority 'Agree action to meet the sexual misconduct in the workplace legislation'	Chief People Officer and Deputy Chief Executive	16/07/2025	We are in the process of agreeing actions in relation to this. Suggest close as part of normal business.	GREEN	16/07/2025
21/05/2025	Norfolk Community Health and Care NHS Trust Operational Plan 2025-26	4	To consider where waiting times could be reflected in the operational plan	Director of Strategy and Transformation	16/07/2025	Extra content outlining this has been added to the Norfolk Adults Operational plan. It can be re-circulated to board members if required.	GREEN	16/07/2025
21/05/2025	Norfolk Community Health and Care NHS Trust Operational Plan 2025-26	5	To update the operational plan to ensure the patient benefits were more prescriptive	Director of Strategy and Transformation	16/07/2025	Extra content outlining this has been added to the Norfolk Adults Operational plan. It can be re-circulated to board members if required.	GREEN	16/07/2025

21/05/2025	Norfolk Community Health and Care NHS Trust Performance Report and Finance Report Month 12 2024-25	6	To add to the new performance report numbers waiting for an intermediate day care bed and the duration of their wait	Chief Nursing and Allied Health Professional Officer	24/09/2025	The performance reports are being reviewed. Each Director of Place / Clinical Director will be meeting with the team to identify what data / information is needed for each place. This metric will be included in these conversations and feedback of requirements to the Chief Nursing and Allied Health Professional Officer and the Director of Norfolk Adult Service. New reports / data sets will then be developed for the services / places. A similar process is being undertaken with the Children and Young Peoples Service and Musculoskeletal.	AMBER	
21/05/2025	Group Board Assurance Framework	7	To share the Board Assurance Framework mitigation document with the Group Trust Board and to include the issue log in the next reporting period	Director of Corporate Affairs	24/09/2025	This issue log recording functionality has just been agreed, and it is expected this will be available to the Board by September 2025. No issues have been escalated in relation to the Board Assurance Framework.	AMBER	
21/05/2025	Any Other Business	8	To send the sponsorship link for Leslie's skydive to all board members and encourage support for Charitable Funds	Joint Staffside Secretary	16/07/2025	The link has been circulated and I have received some sponsors! Although the skydive was suppose to take place last Saturday but was cancelled due to bad weather! Just waiting for a rescheduled date.	GREEN	16/07/2025
21/05/2025	Any Other Business	9	To arrange service visits in Bedford for board members travelling for the next meeting	Associate Director of Communications	16/07/2025	Due to the length of the Board meeting, it has not been possible to combine the meeting with a service visit. Instead arrangements were made for staff within the service to join the Board in the lunch break. Future service visits can be timed to run the day before / after Board meetings if this is helpful to Board members, and this offer has been shared with Non-Executives.	GREEN	16/07/2025
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